

**EXPEDITED SOLAR PERMIT PROCESS FOR SMALL-SCALE ROOF-MOUNTED
RESIDENTIAL AND COMMERCIAL SOLAR ELECTRIC**

1. Property Owner:

Name _____

Mailing Address _____

Phone _____

Email _____

Property Address _____

Section Block Lot Number _____

2. Existing Use: (circle one)

Single Family 2-4 Family Commercial Other

3. Provide the total system capacity rating (sum of all panels)

Solar Electric System: _____kW-DC

4. Solar Installation Contractor and Electrician:

Name _____

Business Address _____

Contact Name and Phone Number _____

Installer License Number(s) Installer Email _____

Electrician Business Name _____ Electrician License Number _____

5. What is the existing roofing material? _____

6. Provide method and type of weatherproofing for roof penetrations (i.e., flashing, caulk).

7. Is the mounting structure an engineered product designed to mount solar electric modules? Yes
No

If no, provide details of structural attachment in a letter certified by a design professional.

8. For manufactured mounting systems, provide the following information about the mounting system:

a. Mounting System Manufacturer _____

b. Product Name and Model Number _____

c. Total Weight of Solar Electric Modules and Rails _____ lbs. _____

d. Total Number of Attachment Points _____

e. Weight per Attachment Point ($c \div d$) lbs. _____

f. Maximum Spacing Between Attachment Points on a Rail inches _____

(see product manual for maximum spacing allowed based on maximum design wind speed)

g. Total Surface Area of Solar Electric Modules _____ (square feet)

h. Distributed Weight of Solar Electric Module on Roof ($c \div g$) lbs./sf _____

9. Indicate quantity, brand, make and model of the:

Inverter(s):

Quantity	Make	Model
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Modules:

Quantity	Make	Model
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Please sign below to affirm that all answers are correct and that you have met all the conditions and requirements to participate in this expedited process.

Property Owner's Signature Date

Solar Installation Contractor Signature Date